



Midpeninsula Regional
Open Space District

NOTICE OF SPECIAL AND REGULAR BOARD MEETING

Meeting 24-11

Board Room of the Midpeninsula Regional
Open Space District Administrative Office
5050 El Camino Real, Los Altos, CA 94022

REVISED AGENDA

Wednesday, April 24, 2024

Special Meeting starts at 3:00 PM
Regular Meeting starts at 7:00 PM*

The Midpeninsula Regional Open Space District (Midpen) Board meetings are held in person at the District's Administrative Office, and by teleconference pursuant to Government Code Section 54953.

PUBLIC ATTENDANCE OPTIONS

1. In person at the Midpen Administrative Office: the Board Room is open to the public during meetings of the Board of Directors.
2. Remotely via Zoom: Join the meeting conference by clicking this link:
<https://openspace.zoom.us/j/83892777020>
3. By phone: dial (669) 900-6833 or (346) 248-7799 and enter the Meeting ID: **838 9277 7020**

SUBMITTAL OF PUBLIC COMMENTS

Members of the public may submit written comments to be provided to the Board, or register to make oral comments, as follows:

- Written comments may be submitted via the public comment form at: <https://www.openspace.org/public-comment>.
- Requests to provide oral comment must be submitted prior to the time when public comment on the agenda item is closed as follows:
 - In-person attendance: submit a request via the paper-based public comment form at the meeting.
 - Remote attendance: submit a request through the public comment form at: <https://www.openspace.org/public-comment>.
- Any comments received after the deadline will be provided to the Board after the meeting.

3:00 SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE MIDPENINSULA REGIONAL OPEN SPACE DISTRICT –~~CLOSED SESSION~~

ROLL CALL

1. CLOSED SESSION CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6)

Agency designated representatives: Ana Ruiz, General Manager, Brian Malone, Assistant General Manager, and Jack Hughes, Liebert Cassidy Whitmore
Employee Organization: Field Employees Association

ADJOURNMENT

5:00 ~~**SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE MIDPENINSULA REGIONAL OPEN SPACE DISTRICT**~~ **TIME CERTAIN**

2. Shuttle and Ride Hail Program Studies at Rancho San Antonio Open Space Preserve
4. (R-24-47)

Staff Contact: Tyler Smith, Planner II, Planning Department and Susanna Chan, Assistant General Manager, General Manager's Office

General Manager's Recommendations:

1. Receive the following information regarding the exploration of shuttle and ride hail services at Rancho San Antonio Open Space Preserve:
 - a. Specific Service Design Concepts Previously Flagged by the Board of Directors
 - b. Implementation Considerations
2. Based on the information received, direct the General Manager to not move forward with implementing a shuttle program or ride hail program at Rancho San Antonio Open Space Preserve at this time, and instead focus on implementing a permanent carpool lot as previously approved by the Board.

ADJOURNMENT

7:00 **REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE MIDPENINSULA REGIONAL OPEN SPACE DISTRICT**

ROLL CALL

ANNOUNCE OUT OF CLOSED SESSION

ORAL COMMUNICATIONS

This portion of the agenda is for members of the public to comment on items not on the agenda; however, the Brown Act (Open Meeting Law) does not allow action by the Board of Directors on items not on the agenda. Individuals are limited to one comment during this section.

ADOPTION OF AGENDA

SPECIAL ORDERS OF THE DAY

Introduction of Staff

- Kylie Kammerer, Water Resources Technician

CONSENT CALENDAR

All items on the Consent Calendar may be approved without discussion by one motion. Board members, the General Manager, and members of the public may request that an item be removed from the Consent Calendar during consideration of the Consent Calendar.

1. **Approve the April 10, 2024 meeting minutes**
2. **Claims Report**
3. **Contract Amendment for Temporary Administrative Staffing Services (R-24-48)**

Staff Contact: Candice Basnight, Human Resources Manager, Human Resources Department

General Manager's Recommendation: Authorize the General Manager to amend a professional services contract with Robert Half International Inc., increasing the contract amount by \$22,500 to a total of \$72,500, to convert a temporary outsourced employee position to an internal limited term contingent position for the front desk at the Administrative Office.

4. Award of Contract for Detail Design and Engineering Services for the Bear Creek Redwoods North Parking Area Project at Bear Creek Redwoods Open Space Preserve (R-24-49)

Staff Contact: Alex Harker, Capital Project Manager II, Construction & Engineering

General Manager's Recommendations:

1. Award a contract to BKF Engineers of Redwood City, California, to complete the design, engineering, permitting, and construction administration for the Bear Creek Redwoods North Parking Area Project for a not-to-exceed base contract amount of \$194,211.
2. Authorize a 15% contingency of \$29,132 to cover unforeseen tasks beyond the current scope.
3. Authorize a separate contract allowance of \$20,000 for additional professional services that may be required, bringing the total not-to-exceed contract amount to \$243,343.

5. Award of Contract with Siegel & Strain to provide Architectural and Landscape Architecture/ Site Design Services for the Skyline Field Office Renovation Project and Coastal Field Office Project (R-24-50)

Staff Contacts: Skyline Field Office Renovation: Galli Basson, Planner III, Planning Department; Coastal Field Office: Paul Kvam, Senior Capital Project Manager, Engineering & Construction Department

General Manager's Recommendations:

1. For the Skyline Field Office Renovation project:
 - a. Authorize the General Manager to enter into a contract with Siegel & Strain to provide architectural and landscape architecture/site design services to renovate the Skyline Field Office for a base amount not to exceed \$464,590.
 - b. Authorize a 15% contingency of \$69,688 to be awarded, if necessary, to cover unforeseen additional tasks to complete the scope.
 - c. Authorize a separate contract allowance of \$97,878 for additional technical studies, if deemed necessary to inform feasibility and design of the Skyline Field Office, for a total contract amount not-to-exceed \$632,156.
2. For the Coastal Field Office project, if the opportunity arises:
 - a. Authorize a separate contract of \$88,726 for a due diligence rapid assessment for site feasibility and constructability of a full-service Coastal Field Office once a suitable and viable location is confirmed.
 - b. Authorize a 15% contingency of \$13,309 to be awarded, if necessary, to cover unforeseen additional tasks to complete the scope, for a total contract amount not-to-exceed \$102,035.

6. Five-Year Contract with the San Mateo Resource Conservation District for Administration of the United States Geological Survey San Gregorio Creek and Butano Creek Streamgages (R-24-51)

Staff Contacts: David Liefert, Water Resources Specialist, Natural Resources Department

General Manager's Recommendation: Authorize the General Manager to execute a contract with the San Mateo Resource Conservation District for an amount not to exceed \$86,640 for the operation and administration of the United States Geological Survey San Gregorio Creek and Butano Creek streamgages over a five-year period.

BOARD BUSINESS

Public comment on agenda items is received at the time each item is considered by the Board of Directors.

7. Resolution Authorizing the Issuance of the 2024 Series General Obligation Bonds and Approving Related Documents and Associated Actions (R-24-52)

Staff Contacts: Stefan Jaskulak, Chief Financial Officer, Office of the General Manager
General Manager's and Controller's Recommendation: Adopt a Resolution authorizing issuance of not to exceed \$40 million in 2024 Series General Obligation Bonds (Green Bonds), approve the Fiscal Agent Agreement and the Bond Purchase Contract, and authorize execution of related documents., ~~such as supplemental indentures and escrow agreements.~~

8. Informational Report on the La Honda Creek Parking and Trailhead Access Feasibility Study – Feasibility Study Report and Conceptual Designs (R-24-53)

Staff Contacts: Melissa Borgesi, Planner II, Planning Department

General Manager's Recommendation: Receive an informational report on the final deliverables, the Feasibility Study Report and provide feedback on the Conceptual Designs, for the La Honda Creek Parking and Trailhead Access Feasibility Study. No formal Board action is required.

INFORMATIONAL MEMORANDA

- Ranger Public Safety Report for Calendar Year 2023

INFORMATIONAL REPORTS – Reports on compensable meetings attended. Brief reports or announcements concerning activities of District Directors and staff; opportunity to refer public or Board questions to staff for information; request staff to report to the Board on a matter at a future meeting; or direct staff to place a matter on a future agenda. Items in this category are for discussion and direction to staff only. No final policy action will be taken by the Board.

- A. Committee Reports
- B. Staff Reports
- C. Director Reports

ADJOURNMENT

**Times are estimated and items may appear earlier or later than listed. The Agenda is subject to a change of order.*

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the District Clerk at (650) 691-1200. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Written materials relating to an item on this Agenda that are considered to be a public record and are distributed to Board members less than 72 hours prior to the meeting, will be available for public inspection at the District's Administrative Office located at 5050 El Camino Real, Los Altos, California 94022.

CERTIFICATION OF POSTING OF AGENDA

I, Maria Soria, District Clerk for the Midpeninsula Regional Open Space District (MROSD), declare that the foregoing agenda for the special and regular meetings of the MROSD Board of Directors was posted and available for review on April 18, 2024, at the Administrative Offices of MROSD, 5050 El Camino Real, Los Altos, California, 94022. The agenda and any additional written materials are also available on the District's website at <http://www.openspace.org>.



Maria Soria, MMC, CPMC
District Clerk

